



# 2021 Frequently Asked Questions

## Schedule of Events

Day	Time	Event
<b>Sat</b>	9:00AM	Booths Open
	10:00AM	Parade (Shuttle Suspended)
	11:15AM	Opening Ceremony
	12:30PM	Entertainment Begins
	7:00PM	Booths Close
<b>Sun</b>	7:40AM	Road Race Warm Up
	8:00AM	Road Race (Roads Closed)
	9:00AM	Booths Open
	10:00AM	Worship on the Green
	12:00PM	Entertainment Begins
	3:00PM	Duluth Depot Raffle Drawing
	5:00PM	Festival Ends

## Ant Removal

Ant Spray is available in the clean-up tent in Taylor Park.

## ATM Locations

- Taylor Park, adjacent to the Food Court
- Other locations designated by a vertical flag

## Booth Locations

#	Color	Location	Check-In
100s	Yellow	Main St (near 120)	120 & RR
200s	Blue	Food Court	(behind PURE)
300s	Orange	Main St	
400s	Red	Behind Mathias Building	
500s	Purple	Behind EOP/Red Clay	
600s	Pink	W. Lawrenceville St	W. L'ville St & Hill St
700s	Green	Town Green	Hill Street
800s	Silver	Lawn in Front of City Hall	

## Booth Restocking

Vendors can drive on-site for restocking during these hours.

Day	From/To	Restocking Entrances
<b>Sat</b>	6:00AM	<b>100s-500s:</b> 120 & RR (behind PURE)
	8:00AM	<b>600s &amp; 700s:</b> Hill St
<b>Sun</b>	6:30AM	<b>100s-500s:</b> 120 & RE (behind PURE)
	7:45AM	<b>600s &amp; 700s:</b> 120 & W. L'ville St

## Child Missing or Found

If a Child is...	Then...
Missing	<ul style="list-style-type: none"> <li>• Ask the following questions:               <ul style="list-style-type: none"> <li>- What does the child look like?</li> <li>- What was the child wearing?</li> <li>- Where was the child last seen?</li> </ul> </li> <li>• Look – usually the child is nearby.</li> <li>• Call the Duluth Police Dept.</li> </ul>
Found (seeking his/her Family)	<ul style="list-style-type: none"> <li>• Do not move the child.</li> <li>• Look – usually a parent is nearby.</li> <li>• <b>After 20 minutes</b>, take the child to Lost &amp; Found</li> </ul>

## Duluth Depot

The Duluth Depot is located near the information booth.

## Emergencies

To Respond To...	Call...	At...
<b>Minor Emergencies</b>	Duluth Police Dept.	<b>770-476-4151</b>
<b>Medical or Major Emergencies</b>	911 Service	<b>911.</b> Then, call the Duluth Police Dept.

## Entertainment/Special Guests

Entertainment schedules are posted near each stage.

## Festival Shutdown

**All available volunteers** should assist with the Festival shutdown Sunday at 5pm. Participating volunteers can enjoy a celebration at Dreamland BBQ after receiving a bracelet from the Shutdown Committee.

## First-Aid

First-Aid is located near the railroad tracks (behind the Red Clay Theatre). If an injured person cannot walk to First-Aid, call for a golf cart.

## Golf Carts

Golf carts are available to transport disabled guests and vendors. To request a golf cart, call Phillip Parmer on radio.

## Ice

Vendors must place ice orders (before the Festival) with *Twice the Ice*, who will deliver the ice to the vendor's booth.

## Literature

**NO ONE IS ALLOWED TO WALK AROUND AND DISTRIBUTE LITERATURE.**

## Lost and Found

Lost and Found is located at the Information Booth on Main Street.

## Money

The Fall Festival does *not* provide change to vendors. For ATM locations, see "ATM Locations."


## Parade Monitors

All available volunteers should assist with crowd control Saturday at 10AM on the Parade route along Main Street and Buford Highway.

## Parking

Who	Location
Entertainers	<ul style="list-style-type: none"> <li><u>Festival Center Stage</u>: At the Festival Center</li> <li><u>Parsons Alley Stage</u>: Parking Lot in front of Simply Done Donuts</li> </ul>
Guests	<ul style="list-style-type: none"> <li>Behind Coleman Middle School</li> <li><i>Park &amp; Walk</i> along Buford Hwy</li> </ul>
Handicapped	<ul style="list-style-type: none"> <li><u>Hill Street</u>: City Hall (rear parking lot)</li> <li><u>Coleman Middle School</u>: Lot facing 120 and in front along Main Street</li> </ul>
Vendors	<ul style="list-style-type: none"> <li><u>Duluth High School</u>: In designated areas</li> </ul>
Volunteers	<ul style="list-style-type: none"> <li>Off-Site, if possible</li> </ul>

## Photo Gallery

1. Post your photos in the Festival Gallery.
2. In your browser, go to the following web address: <https://photos.appspot.com/6vvc3qVVF6ZLXoPT7>
3. Click Add to Album .
4. Click Select from computer.
5. Browse and select the files to upload, and click Open.
6. Select Original size, and click Continue.

## Pine Straw or Power Outages

Contact a Zone Coordinator.

## Restrooms

Public restrooms are located near the Festival Center. Port-a-Potties are in the following locations:

- 120 & Main Street: Near Local on North
- City Hall Parking Lot\*: Rear of City Hall
- Hill Street\*: Near the Public Restrooms
- Park East\*: Behind the Mathias Building
- Parson's Alley\*: Near Maple Street Biscuit Company

### \*Handicapped Accessible

**Important:** For security reasons, the Festival Center restrooms are for entertainers and Festival Staff only.

## Road Race Registration

Road Race applications are available on the Festival website, at the Information Booth (Saturday), or at the Race Check-In tables near the Festival Center (6:45AM, Sunday). Submit completed applications at the Race Check-In tables at 6:45AM on Sunday morning.

## Shuttle Information

Hours (shuttles run every 15 minutes)			
Day	From	To	Notes
Sat	7:45AM	9:00PM	Service is suspended for Parade 9:45AM - 11:30AM
	7:45AM	7:00PM	
Sun	6:30AM	7:00PM	Chattahoochee Elementary
	7:45AM	7:00PM	Mason Elementary and Duluth Middle

Shuttle Pickup Lots	Shuttle Festival Stop
<b>Chattahoochee Elementary</b> 2930 Albion Farm Road	<b>Coleman Middle School</b> 3057 Main Street
<b>Mason Elementary</b> 3030 Bunten Road	
<b>Duluth Middle</b> 3200 Pleasant Hill Road	

**Handicapped Accessibility:** Buses can accommodate passengers who are partially mobile. Drivers will assist passengers on and off the bus and storage is available for wheelchairs, strollers and other items.

**Pets:** Only service animals are allowed on shuttles.

## Toilet Paper for Port-a-Potties

Toilet paper is stored in the Cleanup Tent in Taylor Park.

## Trash Cans (when 1/2 Full)

**All volunteers** should help with trash "emergencies." Remove the full bag, tie it closed, and leave the tied bag beside the trash can.

- If a spare bag is tied to the trash can, install the new bag.
- If a spare bag is *not* tied to the trash can, get a spare bag from the nearest trash can and install it.

## Vendor Applications

Applications for next year will be on the website in March.

## Vendor Locations

To locate a specific vendor, go to the Information Booth, or check with a Zone Coordinator.

## Volunteer Photo

A group photo of the volunteers will be taken on Sunday, at 11:15AM, near the Festival Center Stage.

## Volunteering

See the Volunteer menu on the Festival website.

## Water For Dogs

A pet water fountain is located near the flagpole on the Town Green.